

SVKM's Narsee Monjee Institute of Management Studies (NMIMS)

**MUKESH PATEL SCHOOL OF TECHNOLOGY MANAGEMENT & ENGINEERING  
(Mumbai Campus)**

**Certificate program in Business Analytics  
Information Handout**

**1. Programmes:**

Certificate program in Business Analytics

2. **Eligibility Criteria:** Candidate must have minimum 55% aggregate marks or CGPA >2.75 out of 4 in B. Tech. /B.E (all streams) or M.Sc: Maths, Statistics, Computer Sciences, IT, Electronics or MCA or AMIE.

**Note:**

- Candidates appearing for final year can also apply
- Candidates who have cleared their graduation by doing a part-time course or through distance learning, correspondence courses, externally, open school from recognized University are eligible to apply & register as per UGC guidelines.

3. **Duration :** 1 Years Full-time

4. **Intake :** 25 seats

5. **Online Registration & Payment of Registration Fee :**

**5.1 Online registration:**

- Visit [www.nmims.edu](http://www.nmims.edu) for online registration
- Before filling the online form, please read all the instruction carefully mentioned in instruction sheet , important dates and terms & condition given in online application form

**5.2 Payment of registration fee:**

Register Online on website [www.nmims.edu](http://www.nmims.edu) & Pay registration fee of Rs 1100/- (Non refundable) by Credit Card. (Please refer online registration for payment details).

Forward below mentioned documents to:

To:  
Deputy Registrar (Admission)  
SVKM's NMIMS  
V. L. Mehta Road,  
Vile Parle (West), Mumbai-400 056.

List of Documents

- Copy of duly filled up Online application form
  - Degree Marksheet & Certificate (attested photo copy for passed candidate)
- Candidate's application form will not be considered if they fail to submit the above mentioned document till 10<sup>th</sup> July 2016.

**6. Selection Process:** Personal Interview

Merit list will be prepared based on performance of candidate in Personal Interview

**7. Program Fee**

Fees for Batch 2015-2016: Rs.2, 50, 000/- (For reference only)

Fees for the current year will be intimated at the time of admission.

**8. Refund Rules**

The Schedule of refund of fees will be as follows:

Till the date of commencement of the Programme. ( 1 <sup>st</sup> August 2016 )	Rs.1000/- will be deducted as administrative charges
Cancellation after the official closure of admission. ( 2 <sup>nd</sup> August 2016 onwards)	Cancellation made after the official closing of admission fees will <b>NOT</b> be refunded.

## 9. Important Instructions

- Please see the important dates and preserve it as a guide. All announcements from the University will be through its website [www.nmims.edu](http://www.nmims.edu) and there will be no separate mail sent. Kindly check website for regular updates.
- It is the sole responsibility of the candidate to check whether he/she is eligible for the program as per the eligibility criteria stated above.
- Admission for appearing Candidates will be provisional till submission of Final Marksheet and will be confirmed on submission & if found eligible as per eligibility criteria.
- Canvassing in any form will disqualify the candidate
- Candidates are required for admission process in person
- Candidate's documents will be verified at the time of admission (if selected) & if found not eligible admission will be cancelled and fees will be forfeited
- NMIMS reserves the right to alter the terms of eligibility without intimation to the applicants.
- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her is incorrect, than application for the admission to the Program, even if selected and fees paid, will stand cancelled and fees will be forfeited.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. No separate intimation will be given in this regard
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.