

**SVKM's Narsee Monjee Institute of Management Studies (NMIMS)
Mukesh Patel School of Technology Management & Engineering**

B.Tech. (Six year Integrated Diploma & Degree program)

Instruction Sheet - 2017

1. **Program : B.Tech (for Mumbai Campus only)**

Specialization: Mechanical, Civil, Computer and Electronics & Telecommunication

2. **Eligibility criteria**

Candidate must have passed the SSC (Std.X) examination or its equivalent, with subjects Mathematics, General Science and English, with 70% aggregate marks.

The term '**aggregate marks**' used here shall mean as follows:

2.1 For Maharashtra State Board Candidates: -

- I. The candidates who have passed SSC Examination, the **aggregate marks** shall be total marks of 5 subjects taken into consideration and mentioned on the Mark sheet.
- II. Candidates who have passed Maths/Mathematics (Code 71 for Maharashtra State Board Candidates) and Science & Technology (Code 72 for Maharashtra State Board candidates) are only eligible for admission.

2.2 For ICSE Candidates: -

- I. Student seeking admission on the basis of Group 1 & Group 2 subjects only, the **aggregate marks** shall be the grand total of marks in any of the 5 subjects from Group 1 & Group 2 where he/she has scored maximum marks.
- II. Student seeking admission on the basis of Group 1, Group 2 & Group 3, **aggregate marks** shall be the grand total of all subjects from all groups.

2.3 For CBSE Candidates: -

The **aggregate mark** means the grand total of marks obtained by the candidate, including all subjects as declared on Mark sheet.

Note:

- Only single marksheet with all compulsory subjects taken and passed in first attempt is mandatory, no compartmentalized marksheet will be considered.
- Those candidates who have passed, or, are appearing for 10th examination from a Board/University where Grade Point Average is given, such candidates must produce in writing from the Board/University concerned, the equivalent percentage for the GPA obtained.

- Candidate above 20 years of age are not eligible to apply.
- Candidates passing 10th or equivalent examination from Open or Distance learning (ODL) school recognized only by National Institute of Open schooling (NIOS) can apply for the program subject to fulfilling the eligibility of the program & candidates who have passed the 10th or equivalent examination by doing part-time course or through distance learning/correspondence/externally/open school other than NIOS are not eligible to apply for the courses
- Candidate whose final mark sheet is not available at the time of admission are required to submit internet copy of result duly attested by Principal of the school/college, failing which candidate will not be admitted.
- Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their 10th or equivalent examination from overseas board/ Universities

3 **Duration & Intake: 6 Yrs.**

Specialisaation	Intake
Computer	120
Mechanical	60
Civil	60
EXTC	60

4 **Admission Process:**

4.1 Online Registration & Payment of Registration Fee

- Visit www.nmims.edu for online registration.
- Online Registration Fee of Rs. 1000/- (Please refer online registration for payment details.)
- Registration Fee is non-refundable.

4.2 Selection Process:

- Merit list will be prepared on the basis of the performance of the candidate in 10th or equivalent exam.
- Candidates will be called for counseling session at Mumbai based on the merit list.
- Candidates are required for admission process in person.
- In the counseling session candidates will be given admission to various disciplines as per their merit, choice and availability of discipline as per eligibility criteria.

- Candidate will be send for counseling as per revised merit no ,if they have entered wrong marks in online registration form.
- The decision of the institute will be final in this regard and no inquiries or correspondence in this regard will be entertained

Note:

Candidates are required to update 10th or equivalent examination aggregate marks along with Maths, Science and English marks in online registration form. **Candidate will not be considered for merit list if they fail to update the same in online registration form or their result is not available during this period.**

At any given point of time it is found that the information given by candidate i.e 10th or equivalent exam Score is incorrect, the candidate admission will be cancelled and fees will be forfeited. Therefore, its sole responsibility of the candidate to ensure that correct marks are entered.

4.3 Upgradation Process:

- On cancellation, the vacant seat is offered to next eligible candidate as per merit and preference.
- Candidate has to confirm the offer in writing within time limit allotted for acceptance.
- If accepted, candidate gets transferred to that specialization. If rejected or not accepted within given time limit candidates are **not eligible** for further up gradation and remains in the same admitted specialization.
- Preference once given during counseling will not be changed later
- Upgradation is applicable to candidate based on merit & highest preference given by candidate & vacancy.
- If a candidate has given two preferences during counseling & he has been allotted upgradation in first preference then his second preference will be null and void & if he has been allotted in second Preference then his first preference will be active for further upgradation provided vacancy arise.

5 Program Fees

Fees for Batch 2016-17 was Rs.1,75, 000/- p.a (for information only).

Fees for the current year will be intimated at the time of admission.

6 Refund Rules:

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution concerned shall follow the following four-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to HEI
(1)	100%	15 days before the formally-notified last date of admission
(2)	80%	Not more than 15 days after the formally-notified last date of admission
(3)	50%	More than 15 days but less than 30 days after formally-notified last date of admission
(4)	00%	More than 30 days after formally-notified last date of admission

***(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)**

In case of (1) in the table above, the deduction will be 10% of the aggregate fees as processing charges from the refundable amount. Aggregate fees is inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit.

Note : Candidates to refer Important Dates of the respective programme.

Commencement of the course: 17th July 2017

Closure i.e last date of admission: 2nd Aug 2017

7 **Important Instructions**

- Candidates will be offered Programme based on the availability of seat, candidates merit rank, choice.
- Please see the important dates and preserve it as a guide. All announcements from the University will be through its website www.nmims.edu and there will be no separate mail sent. **Kindly check website regularly for any updates.**
- It is the sole responsibility of the candidate to check whether he/she is eligible for the program as per the eligibility criteria stated above.
- Canvassing in any form will disqualify the candidate
- Candidate's documents will be verified at the time of admission (if selected) & if found not eligible admission will be cancelled and fees will be forfeited

- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her is incorrect, than application for the admission to the Program, even if selected and fees paid, will stand cancelled and fees will be forfeited.
- For cancellation of admission, Cancellation request letter & original fee receipt to be scanned and send by courier/post to Mumbai address as below :

To: Deputy Registrar (Admission)
SVKM's Narsee Monjee Institute of Management Studies
V. L. Mehta Road, JVPD Scheme,
Vile Parle (West), Mumbai – 400 056.

The cancellation form is made available on the website www.nmims.edu

- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. No separate intimation will be given in this regard.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.