

# **SVKM's NMIMS University**

## **Mukesh Patel School of Technology Management & Engineering**

### **M.C.A. programme – 2019 batch**

#### **Information Handout**

**1. Program : MCA**

This Handout gives information about the admission procedure and admission test for three year MCA for the academic year 2019-2020.

**2. Eligibility Criteria :**

Bachelor degree with minimum 50% aggregate marks in Arts, Science, Commerce, Management or any other discipline.

**Note:**

- Candidates appearing for final year can also apply
- Candidates who have cleared their graduation by doing a part-time course or through distance learning, correspondence courses, externally, open school from recognized University are eligible to apply & register as per UGC guidelines.
- Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their Under-Graduation from overseas board/ Universities.

**3. Duration : 3 Years**

**4. Intake : 60**

**5. Online Registration & Payment of Registration fee :**

**5.1 Online registration:**

- Visit [www.nmims.edu](http://www.nmims.edu) for online registration
- Before filling the online form, please read all the instruction carefully mentioned in instruction sheet , important dates & also terms & condition given in online application form

**5.2 Payment of registration fee:**

Register Online on website [www.nmims.edu](http://www.nmims.edu) & Pay registration fee of Rs 1,100/- (Non-refundable) (Please refer online registration for payment details.).

Forward below mentioned documents to:

To:  
Admissions Department,

SVKM's NMIMS University,  
V. L. Mehta Road, JVPD Scheme,  
Vile Parle (West), Mumbai-400 056.

List of Documents

- Copy of duly filled up Online application form
- Degree Marksheet & Certificate (attested photo copy for passed candidate)
- Candidate's application form will not be considered if they fail to submit the above mentioned document till 16<sup>th</sup> May 2019.

**6. Selection Process : Written Test & Personal Interview**

A) Written Test (50 marks)

- Structure of the Test

English Aptitude	10 Marks
General Aptitude	20 Marks
a. Logical reasoning	
b. Mathematical reasoning	
c. General awareness	
Technical Aptitude (Computer Awareness)	20 Marks

- Instruction for Test

- Duration : 120 minutes
- All Questions are Compulsory & in multiple choice format
- There is no negative marking
- Use of Simple Calculator is allowed

B) Personal Interview (50 marks)

- Final merit list will be based on Written Test & Personal Interview

**7. Program Fee**

Fees for Batch 2018-19 was Rs. 1,20,000/- p.a. (For information only).

Fees for current year will be intimated at the time of admission.

**8. Refund Rules:** The Schedule of refund of fees will be as follows as per UGC rule October 2018:

If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to HEI
(1)	100%	15 days or more before the formally-notified last date of admission (on or before 1 <sup>st</sup> July 2019)
(2)	90%	Less than 15 days before the formally-notified last date of admission. (i.e. from 2 <sup>nd</sup> July 2019 to 17 <sup>th</sup> July 2019)

(3)	<b>80%</b>	15 days or less after the formally-notified last date of admission (i.e from 18 <sup>th</sup> July 2019 to 1 <sup>st</sup> August 2019)
(4)	<b>50%</b>	30 days or less, but more than 15 days, after formally-notified last date of admission (i.e 2 <sup>nd</sup> August 2019 to 16 <sup>th</sup> August 2019)
(5)	<b>00%</b>	More than 30 days after formally-notified last date of admission (i.e from 17 <sup>th</sup> August 2019 onwards)

**\*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)**

In case of (1) in the table above, the deduction will be 5% of the fees paid as processing charges from the refundable amount, subject to a maximum of Rs 5,000/-.

Note: The above refund rules are subject to revision as per UGC notification (as applicable).

Candidates to refer Important Dates of the respective programme.

## 9. Important Instructions

- Please see the important dates and preserve it as a guide. All announcements from the University will be through its website [www.nmims.edu](http://www.nmims.edu) and there will be no separate mail sent. Kindly check website for regular updates.
- It is the sole responsibility of the candidate to check whether he / she is eligible for the program as per the eligibility criteria stated above.
- Admission for appearing Candidates will be provisional till submission of Final Marksheet and will be confirmed on submission & if found eligible as per eligibility criteria.
- Canvassing in any form will disqualify the candidate
- Candidates are required for admission process in person.
- Candidate's documents will be verified at the time of admission (if selected) & if found not eligible admission will be cancelled and fees will be forfeited
- For cancellation of admission, Cancellation request letter & original fee receipt to be scanned and send by courier / post to Mumbai address as below :

To:  
Admissions Department,  
SVKM's NMIMS University,  
V. L. Mehta Road, JVPD Scheme,  
Vile Parle (West), Mumbai-400 056.

The cancellation form is made available on the website [www.nmims.edu](http://www.nmims.edu)

- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her is incorrect, than application for the admission to the Program, even if selected and fees paid, will stand cancelled and fees will be forfeited.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible.
- All disputes under Mumbai jurisdiction only.