1. Programmes:

Certificate program in Business Analytics

2. Eligibility Criteria: Candidate must have minimum 55% aggregate marks or CGPA >2.75 out of 4 in B. Tech. /B.E (all steams) or M.Sc: Maths, Statistics, Computer Sciences, IT, Electronics or MCA or AMIE.

Note:
- Candidates appearing for final year can also apply
- Candidates who have cleared their graduation by doing a part-time course or through distance learning, correspondence courses, externally, open school from recognized University are eligible to apply & register as per UGC guidelines.

3. Duration : 1 Years Full-time

4. Intake : 25 seats

5. Online Registration & Payment of Registration Fee :

5.1 Online registration:

- Visit www.nmims.edu for online registration
- Before filling the online form, please read all the instruction carefully mentioned in instruction sheet, important dates and terms & condition given in online application form

5.2 Payment of registration fee:

Register Online on website www.nmims.edu & Pay registration fee of Rs 1100/- (Non refundable) by Credit Card. (Please refer online registration for payment details).
Forward below mentioned documents to:

To:
Deputy Registrar (Admission)
SVKM’s NMIMS
V. L. Mehta Road,
Vile Parle (West), Mumbai-400 056.

List of Documents
➢ Copy of duly filled up Online application form
➢ Degree Marksheets & Certificate (attested photo copy for passed candidate)

- Candidate’s application form will not be considered if they fail to submit the above mentioned document till 10th July 2016.

6. **Selection Process:** Personal Interview

Merit list will be prepared based on performance of candidate in Personal Interview

7. **Program Fee**

Fees for Batch 2015-2016: Rs.2,50,000/- (For reference only)
Fees for the current year will be intimated at the time of admission.

8. **Refund Rules**

The Schedule of refund of fees will be as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>Till the date of commencement of the Programme. ( 1st August 2016 )</td>
<td>Rs.1000/- will be deducted as administrative charges</td>
</tr>
<tr>
<td>Cancellation after the official closure of admission. ( 2nd August 2016 onwards)</td>
<td>Cancellation made after the official closing of admission fees will <strong>NOT</strong> be refunded.</td>
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</tbody>
</table>
9. **Important Instructions**

- Please see the important dates and preserve it as a guide. All announcements from the University will be through its website [www.nmims.edu](http://www.nmims.edu) and there will be no separate mail sent. Kindly check website for regular updates.

- It is the sole responsibility of the candidate to check whether he/she is eligible for the program as per the eligibility criteria stated above.

- Admission for appearing Candidates will be provisional till submission of Final Marksheet and will be confirmed on submission & if found eligible as per eligibility criteria.

- Canvassing in any form will disqualify the candidate

- Candidates are required for admission process in person

- Candidate’s documents will be verified at the time of admission (if selected) & if found not eligible admission will be cancelled and fees will be forfeited

- NMIMS reserves the right to alter the terms of eligibility without intimation to the applicants.

- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her is incorrect, than application for the admission to the Program, even if selected and fees paid, will stand cancelled and fees will be forfeited.

- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. No separate intimation will be given in this regard

- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.