1. **Program**: MCA

This Handout gives information about the Admission Procedure and Admission Test for 3 year MCA for the academic year 2016-17.

2. **Eligibility Criteria**:

   Bachelor degree with minimum 50% aggregate marks in Arts, Science, Commerce, Management or any other discipline.

   **Note:**
   - Candidates appearing for final year can also apply
   - Candidates who have cleared their graduation by doing a part-time course or through distance learning, correspondence courses, externally, open school from recognized University are eligible to apply & register as per UGC guidelines.

3. **Duration**: 3 Years

4. **Intake**: 60

5. **Online Registration & Payment of Registration fee**:

   5.1 **Online registration**:
   - Visit [www.nmims.edu](http://www.nmims.edu) for online registration
   - Before filling the online form, please read all the instruction carefully mentioned in instruction sheet, important dates & also terms & condition given in online application form

   5.2 **Payment of registration fee**:

   Register Online on website www.nmims.edu & Pay registration fee of Rs 1100/- (Non refundable) by Credit Card. (Please refer online registration for payment details.).
Forward below mentioned documents to:

List of Documents
➢ Copy of duly filled up Online application form
➢ Degree Marksheet & Certificate (attested photo copy for passed candidate)

- Candidate’s application form will not be considered if they fail to submit the above mentioned document till 20th June 2016.

6. **Selection Process**: Written Test & Personal Interview

A) Written Test (50 marks)

- **Structure of the Test**
  
<table>
<thead>
<tr>
<th>Section</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Aptitude</td>
<td>10</td>
</tr>
<tr>
<td>General Aptitude</td>
<td>20</td>
</tr>
<tr>
<td>a. Logical reasoning</td>
<td></td>
</tr>
<tr>
<td>b. Mathematical reasoning</td>
<td></td>
</tr>
<tr>
<td>c. General awareness</td>
<td></td>
</tr>
<tr>
<td>Technical Aptitude (Computer Awareness)</td>
<td>20</td>
</tr>
</tbody>
</table>

- **Instruction for Test**
  
  ➢ Duration : 120 minutes
  ➢ All Questions are Compulsory & in multiple choice format
  ➢ There is no negative marking
  ➢ Use of Simple Calculator is allowed

B) Personal Interview (50 marks)

- Only shortlisted candidates based on test will be called for Personal Interview
- Final merit list will be based on Written Test & Personal Interview

7. **Program Fee**

Fees for Batch 2015-16 was Rs. 1,15,000/- p.a (for information only).

Fees for current year will be intimated at the time of admission.
8. **Refund Rules**

The Schedule of refund of fees will be as follows:

<table>
<thead>
<tr>
<th>Period</th>
<th>Fee Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Till the date of commencement of the Programme. (18(^{th}) July 2016)</td>
<td>Rs.1000/- will be deducted as administrative charges</td>
</tr>
<tr>
<td>Cancellation after the official closure of admission (19(^{th}) July 2016 onwards)</td>
<td>Cancellation made after the official closing of admission no fees will be refunded.</td>
</tr>
</tbody>
</table>

9. **Important Instructions**

- Please see the important dates and preserve it as a guide. All announcements from the University will be through its website [www.nmims.edu](http://www.nmims.edu) and there will be no separate mail sent. Kindly check website for regular updates.

- It is the sole responsibility of the candidate to check whether he/she is eligible for the program as per the eligibility criteria stated above.

- Admission for appearing Candidates will be provisional till submission of Final Marksheets and will be confirmed on submission & if found eligible as per eligibility criteria.

- Canvassing in any form will disqualify the candidate.

- Candidates are required for admission process in person.

- Candidate’s documents will be verified at the time of admission (if selected) & if found not eligible admission will be cancelled and fees will be forfeited.

- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her is incorrect, than application for the admission to the Program, even if selected and fees paid, will stand cancelled and fees will be forfeited.

- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. No separate intimation will be given.

- All disputes under Mumbai jurisdiction only.