Information Handout

1. **Introduction :**

   NMIMS Deemed to be University (as per UGC / AICTE Norms) has launched the postgraduate MCA program at Mukesh Patel School of Technology Management & Engineering, Mumbai campus. It is two years, full-time PG degree. The courses conducted here, as part of the curriculum, help strengthen the students' ability to efficiently approach problems and bring out effective solutions. We provide a wide range of electives from the second semester onwards to gain knowledge and a research orientation as per industry requirements. This Handout gives information about the admission procedure and admission test for the two-year MCA for the academic year 2026 Batch.

2. **Program & Campus:**

Program	Campus
Master of Computer Applications (MCA)	Mumbai

   Note:
   Program will commence only if there are a minimum of 20 eligible candidates admitted after the selection process.

   Admission for the MCA program is through a written test conducted by NMIMS.

3. **Eligibility Criteria: (Fulfillment of all / applicable conditions mandatory)** It is the sole responsibility of the candidate to check his/her eligibility before applying for the course.

   3.1   Passed BCA / Bachelor's Degree in Computer Science Engineering or equivalent Degree.
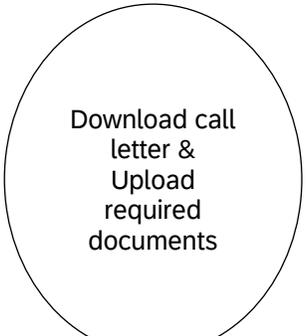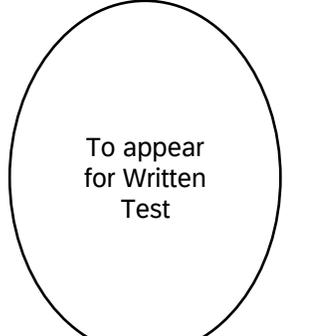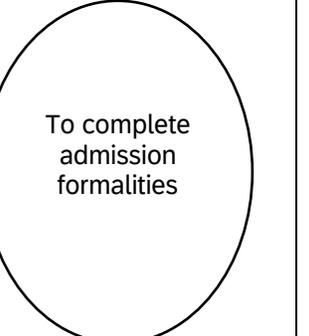   OR
   Passed B.Sc. / B.Com. / B.A. / BMS with Mathematics at 10+2 Level or Graduation Level (with additional bridge Courses as per the norms of the concerned University). Obtained **at least 50% marks** in the qualifying examination.

   3.2   Candidates should mention in the online registration / e-admission form (if selected) all the subjects which the candidate has taken & appeared for (not best of four, five, six or seven). The candidate shall have passed all the subjects, which he/she has taken & appeared for in the applicable examination/s. The aggregate percentage of all subjects which the candidate has taken & appeared for will be taken into consideration for confirming the eligibility of the candidate for the program at the time of admission.

3.3 In case the mark sheet issued by the applicable board / University is in percentile/s or Grade point, the actual aggregate percentage of all subjects appeared by the candidate will be taken into consideration.

3.4 Candidate awaiting the results of the final year examination may also apply, and the examination should have been conducted before the program commencement date. If selected, provisional admission will be given, subject to clearing the final examination.

3.5 Candidates called for admission based on the merit list, who do not have a final marksheet will be given "**Provisional Admission**". Fees will be accepted from such candidates, but their admission will be confirmed on submission of the final marksheet on or before **30th September'2026**. The candidates' admission will be revoked if they fail to present the mandatory documents as specified.

3.6 Submission of AIU equivalence certificate to confirm eligibility for the program is mandatory for those candidates who have completed their examination from Overseas Universities. Applicable to candidates of distance learning/ correspondence courses/ open school too, who have completed their examination from overseas boards / Universities. If the AIU is not submitted, then the candidate will be considered as **not eligible**.

3.7 Candidates who have cleared their graduation by doing a part-time course or through distance learning, correspondence courses, externally, or open school from a recognized University are eligible to apply & register as per UGC guidelines.

3.8 Candidates whose final mark sheet of the qualified examination is not available at the time of their provisional admission are required to submit their final marksheet copy as soon as the result is declared. In such a case, if the candidate fails to meet the required eligibility criteria, then his admission will be cancelled, and the fees will be refunded as per UGC norms (even after course commencement).

3.9 The Graduation (Qualified)examination should have been conducted before the program commencement date. Candidates who have passed or have appeared for graduation examination from a university where a grade point average is given must produce the equivalent percentage for the GPA/CGPA obtained in writing from the respective university.

3.10 Mark sheet / Transcripts issued by the Board / University only will be considered (School / Institute will not be accepted).

3.11 It is the sole responsibility of the candidate to ascertain whether they possess the necessary and requisite qualifications and eligibility for admission to courses at NMIMS University, as verification of the document is done at the time of admission. If found not eligible during the year, admission will be cancelled, and a refund as per the UGC norms.

3.12 The admission information handout's eligibility requirements will serve as the only document for program eligibility. The school's brochure or prospectus will only be used as a guide and not be used to refer to eligibility.

4. Admission Process:

MCA			
Step 1	**Step 2**	**Step 3**	**Step 4**
Initial Registration, Pay the application fee and complete the process	Download call letter & Upload required documents	To appear for Written Test	To complete admission formalities
• Visit www.nmims.edu • For registration, click on "Apply Now" and create an account. • Candidate will get the registration number on their registration email ID to fill and complete the application form • Before filling the online form, please carefully read all the instructions mentioned in the admission information handout, important dates, and also Terms and Conditions are given in the online application form.	• Candidates who register successfully will only be confirmed for the Written Test • Candidates are required to download the call letter from the login dashboard. No separate call letter will be mailed or posted. • Upload the mentioned documents before the Written Test	• The written test will be held at the Mumbai campus.	• Selected Candidate has to confirm his / her provisional admission by filling up the e-admission form, uploading the required documents, and paying fees within the given timeline. • Only those candidates who complete the process by paying fees will be admitted to the program.

4.1 Payment of registration fee (Step-1) :

- The online registration fee of Rs 2,500/-
- Registration Fee is non-refundable / Non-transferable.
- Before filling the online form, please carefully read all the instructions mentioned in the admission information handout, important dates, and also Terms and Conditions are given in the online application form.
- Kindly keep ABC ID (Academic Bank of Credits) details ready before filling the registration form (Please visit the website for creating ID_https://abcidcard.co.in/)

4.2 **Entrance Test: Written Test (Step 2) :**

- **List of Documents to be uploaded to appear for the written test:**
    - Copy of duly filled online application form
    - 10th mark sheet & passing certificate
    - (10+2) or equivalent mark sheet and passing certificate
    - Degree mark sheet & Degree certificate (if applicable)
- Entrance Test will be scheduled as per the important dates mentioned on the website at the Mumbai campus only.
- The candidate must be available as per the time given in the call letter.

- **Selection Process: Selection will be done based written test conducted by NMIMS**

    Written Test: Total Marks = 100 marks

    Examination type: MCQ
    Total number of questions: 50
    Total marks: 100
    Duration: 1.00 Hrs.

Syllabus:

1. Knowledge of computing (Awareness) - 30 Questions (30 Marks)
    1. Data structures (C computer programming)
    2. Object-Oriented Paradigm
    3. Algorithms
    4. Networking
    5. Operating systems
2. Logical and verbal Reasoning - 20 Questions (20 Marks)

- **The final merit is based on the performance in the written test and the weightage of each component, which is given below:**

Sr. No	Components	Weightages
1	Written Test conducted by NMIMS	100%
	Total	100%

- Admission offer is given as per the merit and vacancy available. WAITLISTED candidates have to check their merit list status on the dashboard as per the date given on the website. The selected candidate should upload the necessary required documents and pay the full course fees at the link given in the respective candidate's log-in within the stipulated given time frame. Kindly note that only those candidates who complete the process by paying fees will be admitted to the program.
- The selection will be solely based on merit.
- The cut-off for deciding the merit shall lie solely with NMIMS.

5. **Program Fee:**

Fees for Batch 2025 was Rs. 3,25,000/- p.a. (For information only).

Fees for the current year (Batch 2026) will be intimated at the time of admission.

6. **Refund Rules:** As per the notification of UGC. Details will be shared at the time of admission.

    Note: The above refund rules are subject to revision as per NMIMS University notification (as applicable).

    Candidates to refer Important Dates of the respective programme.

7. **Refund of Fees in Case of Withdrawal / Cancellation of Admission:**

    For cancellation/ withdrawal of admission: Withdrawal /cancellation means voluntary withdrawal/cancellation by a candidate for any reason. Please visit the NMIMS website for the online admission cancellation process: https://upload.nmims.edu/admission/cancellation/

    Refund rules from competent authorities will be followed.

    Note:

    1. Please note the closure of admission / last date of admission as mentioned in the important dates of the respective program.

    2. The Candidate is requested to check the commencement date. The cancellation policy/date is applicable as stated in the refund rule clause.

8. **Important Instructions:**

    - Please see the important dates and preserve the document as a guide. All announcements from the institute will be through its website www.nmims.edu / on the candidate's dashboard, and no individual communication will be sent to the candidates. Kindly check the website regularly for any updates.

    - If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/ her in the application form is incorrect, his/her application for admission to the program, even if selected, will stand cancelled, and fees will be refunded as per the refund rule clause. Candidates' admission will be canceled by the university if he/she do not voluntarily withdraw.

    - Admission to the program is considered as "Provisional Admission" till all required and mandatory documents are submitted by the candidate and the same are verified and approved. If it is found that the candidate is not eligible at any stage of the program, even after the course commencement, the candidate will be discontinued from the program, admission will be cancelled, and fees will be refunded as per the UGC refund rule.

    - Canvassing in any form will disqualify the candidate.

    - NMIMS has full right to disqualify a candidate at any stage of the admission process if found ineligible. No separate intimation will be given.

    - It is the sole responsibility of the candidate to ascertain whether they possess the necessary and requisite qualifications for admission at NMIMS, as verification of the documents is done at the time of final admission.

    - If a candidate is found ineligible even after commencement of the program, he/she will be discontinued from the program, and fees will be paid in accordance with standard procedure

    - All matters of dispute will be subject to the legal jurisdiction of Mumbai only.

9. **Contact Information:**

NMIMS Admission / Application / Technical-related queries:

a) Toll-Free No.: 18001025138 – Monday to Friday (except public holidays), Saturday (only 2nd and 4th Saturday) Time: 09:00 - 18:00 hrs.

b) For any support and assistance, kindly log in to the dashboard https://apply.nmims.edu & raise a query in my query section.